Dear [parent/guardian name],

Throughout the school year I conduct brief progress checks on students’ reading skills. These are informal, low-stakes assessments to see what students have learned so far and what I still need to teach, and I would like to continue these assessments while we’re all at home. In order to continue this progress check virtually, I’m requesting a few minutes of your time to help get your child set up and logged into the online assessment platform.

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| --- |
| Your child’s username and password is: [insert username and password]The student assessment platform is here: [mclass.amplify.com/student](https://mclass.amplify.com/student) |

* You can find instructions for helping your child log in and start the assessment [here](https://remotemclass.amplify.com/online-assessment-instructions/). Please let me know if you have any questions!
* The assessment should take no longer than 15 minutes.
* Please make sure your child finishes the assessments by [date] and let me know when he or she has finished. This will help me keep your child’s instruction on schedule.

Thank you in advance for your help!

Sincerely,

[Your name]